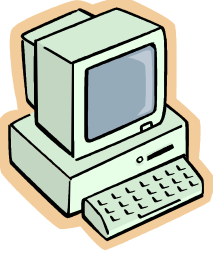


SCPD "Let's Compute" Computer Club



BITS & BYTES



February 2003 Volume VIII Number 2

General Meeting - February 25 - 3:00 p.m.

Program by
Laser Tec

From the President

By Sheldon Plotkin

I want to thank all members for their cooperation and consideration in signing up and being prompt in attending their classes. The schedule of classes will continue to be presented by the 15th of each month for the following month. Check the class description, date, time, and instructor prior to sign-up.

We need more people to serve as Computer Lab Monitors. You don't have to be an expert. You just need to be willing to be in the lab for a two hour time period. Your help will be greatly appreciated, and you can learn a lot too! If you are interested, please call the Monitor Coordinator, Shirley Cronin, at 360- 2431, for more information.

Slide scanner sessions are now set for two hour time slots between the hours of 10:00 AM and 2:00 PM, Monday thru Friday. A sign-up sheet is located in a notebook on the counter at the left as you enter the computer lab. List your name, phone number and whether you want to use the Mac (M) or PC (P) when you scan.



A special
Valentine to
all of the
teachers,
their
helpers,
all the
monitors,
and everyone
who gives of their
time to help another.

A scanner monitor will be available to assist you. If you have any questions about the slide scanner, please call Dale Seffer at 345- 3232.

We had an all time high in attendance at our January meeting, which featured a panel on computer security. The panel members were Dick Franzen, Kent McDonald, Barbara Kaye, Kerry Greene and Alex Charvarin.

Our next General Meeting will be **February 25, 2003 at Speakers Hall, 3:00 PM.** Laser Tec will present the program at this meeting. Watch for an e-mail from the club with a reminder about this meeting.

Calvert's Corner

By Jim Calvert

Last month we talked about the problem of classes filling up, and that will continue to be a problem. Our membership is around 800 now and will continue to grow as more residents discover what our club has to offer. We have added extra sessions of popular classes this month. You will also notice new classes that have not been offered before.

Most of you have discovered our great lineup of classes but may not be aware of other things our club has to offer. Between the hours of ten and two each weekday the lab is open for general use. At those times, you can get help with computer problems or skills you wish to learn. There is always a monitor on duty. Often other members are there who can help with special problems. We also offer services you may not be aware of. The club purchased a scanner to scan your 35mm slides to a CD. You can sign up for a two hour block, and you will have an expert at your elbow helping you through

Continued on page 2

Calvert's Corner

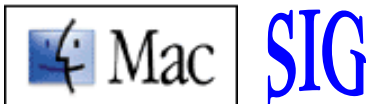
Continued

the whole process. For the PC owners, we have purchased software for you to use to create computer slide shows using your scanned slides. You can even add music background to your show. We offer a class this month to show you how that is done. The iMacs have iPhoto and iTunes preinstalled to do the same thing.

We have fast Internet connections via Roadrunner on five PCs and two iMacs. If you try to do a large download from the Internet at home, it might take longer than an hour. If you come to the lab and use Roadrunner, you might do the same download in five minutes. Because the lab machines have CD burners, you can burn your download to a CD and take it home for use on your machine.



Can you tell I'm proud of our club?



By Jim Bell

Our January 17 meeting started on time. Lyn Morse distributed raffle tickets for a drawing of three prizes. (Lyn says that having the drawing at the beginning of the meeting rewards those who get to the meeting on time – take this as words to the wise!) After introductions, an appeal

was made for MAC equipment needed by the Vista del Monte Elementary School. The contact is Carole Brunett at 416-8176. So if anyone has equipment that they no longer need or use, here is a chance to give to a worthy cause.

Lyn read an e-mail from Ron Delgado resigning from the moderator position at Mac SIG. Ron will certainly be missed. Ron was our first and only moderator and a driving force in getting this SIG up and running. He is a hard guy to replace, so for the next few meetings we will rotate moderators each month.

Shirley Allen commented on Peach Pit Press and how pleased she was about their service. She bought Robin Williams' book on OS 10.2. myunicorn.com was mentioned as a good book locator. At a future SIG meeting, members could bring computer books and share some of the insights they have gleaned.

The General Meeting, on January 28th at Speakers Hall, at 3 pm, was an important meeting. The topic was security. With so many Mac's on direct connection now, such as Road Runner, the need for virus protection is a must.

Lyn learned the hard way when switching from OS9.2 to OS10.2. Don't try and be Mr. Clean and throw away all those little files with strange names. You will wind up rebuilding your hard drive. There is a program out there called Spring Cleaning that will do a good job cleaning up programs you no longer need. It is tips like this that make the Mac SIG the place to be to get answers to some of

those troublesome questions we all have at one time or another.

We learned that there is a shop that will work on Macs, Laser Tec, located on Country Club Drive just a block west off Washington. The good news is, no bench charge.

Neal Denkler mentioned that quite a number of new Macs arrived in Sun City this past Christmas. We look forward to new members in the Computer Club and of course the Mac SIG. **Our next meeting is Friday, February 21st at 9AM.**



By Jill Johnson

When you read about all the great things that were discussed, demonstrated, and shared at the Digital SIG meeting on January 15th, you're going to say "OH RATS, I'm sorry that I missed it!"

Donna Szostak, our dedicated and enthusiastic Moderator, had all 36 of us introduce ourselves and welcomed new members. Discussion began with *What's new*:

#1: Commercial Photography is going "Digital". Donna discussed this regarding the statistics of Professional Photographers changing over to Digital photography, and the convenience of the instant printing via the computer vs. Darkroom; the speed of Email, etc.

Continued on next page

DIGITAL SIG

Continued

#2: New version of "DVD Picture Show" by Ulead. This updated program has great benefits over the former version.

#3: Kodak has a new web site to edit photos for FREE!!!

#4: The new Kodak LS443 camera was discussed.

Jim Calvert delighted us with his demonstration of a slide show on a "Floppy Disk" with all the transition effects, i.e. "fade- out, wipe- out,"etc. It's a great program called "Image Matics: Still motion Creator P E". He also discussed burning photos on a C D for a slide show and adding music . The " Roxio Platinum Slide Show" costs between \$70.00 and \$100.00, but rebates are possible. He demonstrated this program as well, and it was very impressive. We can create a "Slide Show" for viewing on our computers or create a slide show on the DVD disk for viewing on our television. Also, it is fun to create and send them through the mail to our children and grandchildren.

Donna is hoping to get a representative from the "Picture Show" Program to come and give us a demonstration and all the information on the program.

In these Digital SIG meetings we learn from each other's input. It is so exciting to be able to create and edit such fabulous photos, work with these special programs and to share our talent and memories with others, such as the fascinating "Slide Shows".

DO NOT miss the meeting on **February, 12th**. Our guest speaker and demonstrator will be

Rollin Weber, who will be showing us his "Doby Photo Shop", a Slide Show edited to video. Also, Donna, will demonstrate her new "DVD Picture Show" Program, with all the "Bells and Whistles" ...all guaranteed to be an evening full of fun and education. See you there!!! Happy Valentine's Day!!!!



SIG

By Kerry Green

The Windows Special Interest Group enjoyed its second meeting of the season on Wednesday, January 22nd, with the lively discussion leading to an emphasis on privacy and security. Group Moderator Kerry Greene opened the meeting by announcing the agenda of the Let's Compute General Meeting, held on January 28th, which featured a security panel discussing various aspects of PC security and privacy, such as firewalls, anti-virus protection, identity theft, hoaxes and spyware.

The subject of Spyware was then explored – what it is, what it does, how to identify it and how to remove it. Searchable databases such as Spy-

checker.com and desktop directories such as Spychaser were reviewed. A download of the free Ad-Aware utility from lavasoftusa.com was demonstrated, and the program was put to work looking for spyware in the registry and hard drive files and folders of a computer.

Many questions were raised about what utilities are safe to download, and how to research them by doing a simple Google search for comments on them, or searching a forum such as the CNet Message Boards or Computing.net.

Then, Jim Calvert suggested to those that had slower dial-up connections at home to come to the Computer Lab and download programs of a larger file size using a lab computer with a high-speed connection, and then copy the download to a disc to bring home for installation. The entire process was then demonstrated, from start to finish, all in a matter of just a few minutes.

Setting a restore point in Windows XP (also in ME and 2000) before installing a new program became the next topic, and its importance was emphasized, along with an illustration of the process of setting and retrieving a restore point.

Finally, the Windows Update process was reviewed, and its importance and function became the focal point of the discussion.

The group adjourned after two full hours of learning and exploration. The next Windows SIG meeting is on the schedule for **Wednesday, February 19th** at its usual time of 7:00 pm. Bring your ideas, questions, answers, and suggestions for another round of Windows wanderings.



By Kent McDonald

The main subject of the January ISIG meeting was a demonstration of the new Netscape 7 browser, which runs on PCs, MACs and UNIX computers. It is a significant software application since it is the basis of the latest package, version 8, from AOL, that will be deployed to their millions of customers.

Netscape is an integrated set of applications that provide browser, mail, address book and instant messenger functions. It should be no surprise that AOL has chosen this software, given that they own the Netscape company. The original Netscape software arose some 20 years ago from MOSAIC, which was developed at a Midwest university. It quickly became the de-facto standard browser/mail program that dominated the market because it was free. Then, Microsoft began bundling Internet Explorer and Outlook Express for free with the Windows oper-

ating system, and soon they displaced Netscape from its dominant position, despite the inferior design of the Microsoft products. Netscape sought relief in the courts, but the battle raged so long that Microsoft was able to improve their software so that it was comparable to Netscape in features. Netscape had lost market share and was in disarray technically by this time. However, the latest product, Netscape 7, appears to be excellent and may recapture some of the former glory Netscape once enjoyed. **The next ISIG meeting is Feb. 11 at 7:00 pm**

New Classes in February

WINDOWS XP BEYOND THE BASICS 1

By Kerry Greene

This operating system has an all-new look and feel to it, and can do some remarkable feats. We will explore the major differences in Windows XP as compared to its predecessors. You will learn how to make Windows XP easily perform the tasks you need to do, and how to set it up to be most accessible for your convenience. The class will have an 'open forum' atmosphere, so write down your questions and bring them with you to share.

Two classes are scheduled in February – Wednesday **Feb. 5th** at 9:00 am and Wednesday **Feb. 19th** at 9:00 am. Sign up sheets are posted in book #3 in the lab.

E-MAIL USING OUTLOOK EXPRESS

By Kerry Greene

Many of the convenient features in this free email program will be discussed and demonstrated. You will learn how to manage your email by creating folders, moving your email from one folder to another, and marking messages to be watched or flagged. Address book creation, management and backup will be another subject explored, as well as a detailed tour of settings options and account creation. Outlook Express will support more than one identity, and you will learn how to work with multiple identities.

The next class is scheduled for Wednesday, **February 12th** at 2 pm. Sign up in book #7.

SCPD YAHOO GROUPS GET ON THE LIST

By Kerry Greene

This class is open to everyone, no membership in Let's Compute is required. The Club has allowed a time slot for a demonstration of how to join the SCPD Yahoogroups email list, and how to establish a Yahoo identity, that will enable you to view and respond to messages which are posted on the web site that serves SCPD@yahoogroups. From the web site, you can search the database for the topic of your interest, or just view current (or any) messages without them being emailed to you.

This class will be conducted on **Wednesday, Feb. 12th** at **4:00 pm**. Sign up in book #7.

TURBO TAX CLASSES by Anne McCabe

Join me for an informal class on using Turbo Tax. This will NOT be a class with tax advice as a component; rather, it will consist of my approach to using this software and wending my way through tax forms. Classes are 8:00 am on **Feb 6 and Feb 20**. Sign up in book #13.

February Classes Listed Alphabetically

| <u>Class</u> | <u>Date</u> | <u>Time</u> | <u>Class</u> | <u>Date</u> | <u>Time</u> |
|--|-------------|---------------|--------------------------------------|-------------|---------------|
| Address book & Calendar (PC) | 2-27 | 3:00 | iPhoto on a Mac | 2-17 | 9:00 |
| <u>AppleWorks series (Mac)</u> | | | Labels, large, to and from (PC) | 2-24 | 4:00 |
| Setting Preferences | 2-4 | 2:00 | Labels, Return Address (PC) | 2-17 | 4:00 |
| Formatting Documents | 2-11 | 2:00 | MAC SIG | 2-21 | 9:00 |
| Editing | 2-18 | 2:00 | Mac Question and Answers | 2-21 | 3:00 |
| Using graphics | 2-27 | 2:00 | Microsoft Works Suites (PC) | 2-6 | 3:00 |
| Basic Research & Tracking | 2-4 | 4:00 | Norton Virus Protection - PC | 2-6 | 2:00 |
| Of Stocks & Mutuals (Mac/PC) | | | OS X Overview | 2-20 | 3:00 |
| Basic Research & Tracking | 2-11 | 4:00 | <u>OS X series - MAC</u> | | |
| Of Stocks & Mutuals (Mac/PC) | | | 1 Installing OS X | 2-6 | 9:00 |
| <u>Beginning PC series</u> | | | 2 Folders and Windows | 2-13 | 9:00 |
| 1 The mouse | 2-3 | 7:00pm | 3 Dock, toolbox and desktop | 2-20 | 9:00 |
| 2 The Keyboard | 2-4 | 7:00pm | 4 Applications | 2-27 | 9:00 |
| 3 Working w/ Files | 2-5 | 7:00pm | Paint Shop Pro 2 (PC) | 2-3 | 2:00 |
| 4 E-mail/Internet | 2-6 | 7:00pm | PC Security | 2-19 | 4:00 |
| 5 Saving Files to disk | 2-7 | 7:00pm | <u>Picture It Series - PC</u> | | |
| 1 The mouse | 2-10 | 8:00 | Picture It – 3 | 2-10 | 2:00 |
| 2 The Keyboard | 2-11 | 8:00 | Picture It – 1 | 2-24 | 2:00 |
| 3 Working w/ Files | 2-12 | 8:00 | Picture It – 2 | 2-26 | 2:00 |
| 4 E-mail/Internet | 2-13 | 8:00 | Routine Maintenance (PC) | 2-26 | 9:00 |
| 5 Saving Files to disk | 2-14 | 8:00 | <u>Scanner Series - PC</u> | | |
| 1 The mouse | 2-24 | 7:00pm | Scanner Basics 1 | 2-3 | 3:00 |
| 2 The Keyboard | 2-25 | 7:00pm | Scanner 2 | 2-10 | 3:00 |
| 3 Working w/ Files | 2-26 | 7:00pm | Scanner 3 | 2-24 | 3:00 |
| 4 E-mail/Internet | 2-27 | 7:00pm | Scrapbooking/PhotoSheets | 2-25 | 8:00 |
| 5 Saving Files to disk | 2-28 | 7:00pm | SCPD Yahoo Groups | 2-12 | 4:00 |
| BOARD MEETING | 2-18 | 3:00 | TurboTax, | 2-6 | 8:00 |
| Bring Yr Own Picture Disk (PC) | 2-20 | 2:00 | Turbo Tax | 2-20 | 8:00 |
| Burning CDs on a PC | 2-17 | 2:00 | Windows Maintenance | 2-12 | 9:00 |
| Calling cards w/ graphics (PC) | 2-3 | 4:00 | And Organization | | |
| Calling cards w/ pictures (PC) | 2-10 | 4:00 | Windows SIG | 2-19 | 7:00pm |
| Calling/business cards (Mac) | 2-11 | 9:00 | Windows XP Beyond Basics 1 | 2-5 | 9:00 |
| Costco photos on CD (PC) | 2-13 | 2:00 | Windows XP Beyond Basics 1 | 2-19 | 9:00 |
| Create a slide show on your PC | 2-7 | 3:00 | <u>Word Series - PC</u> | | |
| DIGITAL SIG | 2-12 | 7:00pm | <u>Shirley Celli</u> | | |
| E-mail using Outlook Express | 2-12 | 2:00 | 1 Creating a Basic Letter | 2-7 | 9:00 |
| E-mail and Internet (Mac/PC) | 2-13 | 3:00 | 2 Revising a Basic Letter | 2-14 | 9:00 |
| Excel 1 (PC) | 2-7 | 2:00 | 3 More Letter Basics | 2-21 | 8:00 |
| Excel 2 (PC) | 2-14 | 2:00 | 3.5 Envelopes and Labels | 2-28 | 9:00 |
| Excel 3 (PC) | 2-21 | 2:00 | <u>Walter Goldsmith</u> | | |
| Excel 4 (PC) | 2-28 | 2:00 | 1 Creating a Basic Letter | 2-3 | 9:00 |
| Files & Folders Mgmt. 1 PC | 2-5 | 2:00 | 2 Revising a Basic Letter | 2-10 | 9:00 |
| Files & Folders Mgmt. 2 PC | 2-19 | 2:00 | 3 More Letter Basics | 2-17 | 9:00 |
| GENERAL MEETING | 2-25 | 3:00 | 3.5 Envelopes and Labels | 2-24 | 9:00 |
| <u>Greeting Cards - Print Explosion -Mac</u> | | | <u>Jan Grenert</u> | | |
| St. Patrick's Day Cards | 2-4 | 8:00 | 1 Creating a Basic Letter | 2-10 | 7:00pm |
| Greeting Cards 1 | 2-27 | 4:00 | 2 Revising a Basic Letter | 2-13 | 7:00pm |
| <u>Greeting Card series - Print Shop - PC</u> | | | 3 More Letter Basics | 2-14 | 7:00pm |
| Greeting Cards 1 | 2-7 | 4:00 | Word 5, Part 1 | 2-5 | 3:00 |
| Greeting Cards 2 | 2-14 | 4:00 | Word 5, Part 2 | 2-12 | 3:00 |
| Greeting Cards 3 | 2-21 | 4:00 | Word 6 | 2-19 | 3:00 |
| Greeting Cards 4 | 2-28 | 4:00 | Word Art | 2-26 | 3:00 |
| Internet, <u>Really</u> Basic (Mac/PC) | 2-4 | 3:00 | | | |
| Internet, <u>Really</u> Basic (Mac/PC) | 2-11 | 3:00 | | | |
| INTERNET SIG | 2-11 | 7:00pm | | | |

FEBRUARY CLASSES LISTED BY DATE

| Day | Date | Time | Class Description | Book | Teacher |
|-------|---------|------|--|------|------------------|
| Mon | Feb. 3 | 9:00 | Word 1 – Creating a Basic Letter (PC) | 2 | Walter Goldsmith |
| | | 2:00 | Paint Shop Pro Part 2 working with photos (PC) | 6 | Donna Szostak |
| | | 3:00 | Scanner 1 Basic Scanner (PC/Mac) | 6 | Pete Claar |
| | | 4:00 | Print Shop – Calling Cards With Graphics (PC) | 4 | Larry Allen |
| | | 7:00 | Beginning PC/Windows 1 – Using the Mouse | 3 | Jim Calvert |
| Tues | Feb. 4 | 8:00 | Greeting Cards for St. Patrick’s Day (Mac) 2 hours | 1 | Lyn Morse |
| | | 2:00 | Setting Preferences in AppleWorks (Mac) | 1 | Shirley Allan |
| | | 3:00 | REALLY Basic Internet (PC/Mac) | 7 | Dave Allan |
| | | 4:00 | Basic Research & Tracking Stocks on the Internet | 7 | Dave Allan |
| | | 7:00 | Beginning PC/Windows 2 – Using the Keyboard | 3 | Jim Calvert |
| Wed | Feb. 5 | 9:00 | Windows XP Beyond Basics 1 (PC) | 3 | Kerry Greene |
| | | 2:00 | Files and Folder Management Part 1 (PC) | 10 | Murray Ross |
| | | 3:00 | Word 5 Part 1 (PC) | 2 | Jan Grenert |
| | | 7:00 | Beginning PC/Windows 3 – Working with Files | 3 | Jim Calvert |
| Thurs | Feb. 6 | 8:00 | TurboTax 1 (PC) | 13 | Anne McCabe |
| | | 9:00 | Basic OSX – Installing (Mac) | 1 | Chris Wagner |
| | | 2:00 | Norton Virus Protection (PC) | 11 | Barbara Kaye |
| | | 3:00 | Microsoft Works Suites-Ten Programs in One (PC) | 13 | Jim Calvert |
| | | 7:00 | Beginning PC/Windows 4 – E-mail/Internet | 3 | Jim Calvert |
| Fri | Feb. 7 | 9:00 | Word 1 – Creating a Basic Letter (PC) | 2 | Shirley Celli |
| | | 2:00 | Excel 1 (PC) | 5 | Walter Goldsmith |
| | | 3:00 | Create a Slideshow on your computer (PC) | 6 | Jim Calvert |
| | | 4:00 | Print Shop Greeting Cards 1 (PC) | 4 | Doris Keniry |
| | | 7:00 | Beginning PC/Windows 5 – Saving files to a disk | 3 | Jim Calvert |
| Mon | Feb. 10 | 8:00 | Beginning PC/Windows 1 – Using the Mouse | 3 | Jim Calvert |
| | | 9:00 | Word 2 – Revising a Basic Letter (PC) | 2 | Walter Goldsmith |
| | | 2:00 | Picture it 3 (PC) | 6 | Donna Szostak |
| | | 3:00 | Scanner 2 – Scanner Image Correction (PC/Mac) | 6 | Pete Claar |
| | | 4:00 | Print Shop - Calling Cards With Pictures - (PC) | 4 | Larry Allen |
| | | 7:00 | Word 1 – Creating a Basic Letter (PC) | 2 | Jan Grenert |
| Tues | Feb. 11 | 8:00 | Beginning PC/Windows 2 – Using the Keyboard | 3 | Jim Calvert |
| | | 9:00 | Business Greeting Cards on a Mac | 1 | Lyn Morse |
| | | 2:00 | Formatting Documents in AppleWorks (Mac) | 1 | Shirley Allan |
| | | 3:00 | REALLY Basic Internet (PC/Mac) | 7 | Dave Allan |
| | | 4:00 | Basic Research & Tracking Stocks on the Internet | 7 | Dave Allan |
| | | 7:00 | Internet Special Interest Group | | |
| Wed | Feb. 12 | 8:00 | Beginning PC/Windows 3 – Working with Files | 3 | Jim Calvert |
| | | 9:00 | Windows Maintenance and Organization | 12 | Charley Voelker |
| | | 2:00 | E-mail Using Outlook Express (PC) | 7 | Kerry Greene |
| | | 3:00 | Word 5 Part 2 (PC) | 2 | Jan Grenert |
| | | 4:00 | SCPD Yahoo Groups – get on the list | 7 | Kerry Greene |
| | | 7:00 | Digital Special Interest Group | | |
| Thurs | Feb. 13 | 8:00 | Beginning PC/Windows 4 – E-mail/Internet | 3 | Jim Calvert |
| | | 9:00 | Basic OS X – folders and windows (Mac) | 1 | Chris Wagner |
| | | 2:00 | Costco Put Photos on a Disc. Now What? (PC) | 6 | Liz Ferrel |
| | | 3:00 | E-mail and Internet – 1 ½ hours (PC/Mac) | 7 | Neal Denkler |
| | | 7:00 | Word 2 – Revising a Basic Letter (PC) | 2 | Jan Grenert |

FEBRUARY CLASSES LISTED BY DATE

| Day | Date | Time | Class Description | Book | Teacher |
|-------|---------|------|--|------|------------------|
| Fri | Feb. 14 | 8:00 | Beginning PC/Windows 5 – Saving files to a disk | 3 | Jim Calvert |
| | | 9:00 | Word 2 – Revising a Basic Letter (PC) | 2 | Shirley Celli |
| | | 2:00 | Excel 2 (PC) | 5 | Walter Goldsmith |
| | | 4:00 | Print Shop Greeting Cards 2 (PC) | 4 | Doris Keniry |
| | | 7:00 | Word 3 - More Letter Basics (PC) | 2 | Jan Grenert |
| Mon | Feb. 17 | 9:00 | Word 3 - More Letter Basics (PC) | 2 | Walter Goldsmith |
| | | 2:00 | C D Burning on a PC (2 hour class) | 9 | Bob Jameson |
| | | 4:00 | Print Shop –Return address Labels pictures/graphics (PC) | 4 | Larry Allen |
| | | 9:00 | iPhoto On a Mac | 1 | Earl Dewitt |
| Tue | Feb. 18 | 2:00 | Editing in AppleWorks (Mac) | 1 | Shirley Allan |
| | | 3:00 | Board Meeting | | |
| Wed | Feb. 19 | 9:00 | Windows XP Beyond Basics 1 (PC) | 3 | Kerry Greene |
| | | 2:00 | Files and Folder Management Part 2 (PC) | 10 | Murray Ross |
| | | 3:00 | Word 6 (PC) | 2 | Jan Grenert |
| | | 4:00 | PC Security --- Spyware | 11 | Kerry Greene |
| | | 7:00 | Windows Special Interest Group | | |
| Thurs | Feb. 20 | 8:00 | TurboTax 1 (PC) | 13 | Ann McCabe |
| | | 9:00 | Basic OS X – dock, toolbox & desktop (Mac) | 1 | Chris Wagner |
| | | 2:00 | Bring Your Own Picture Disk – Workshop (Mac-PC) | 6 | Liz Ferrel |
| | | 3:00 | Mac OS X Overview (hands-on class) | 1 | Neal Denkler |
| Fri | Feb. 21 | 8:00 | Word 3 - More Letter Basics (PC) | 2 | Shirley Celli |
| | | 9:00 | Mac Special Interest Group | | |
| | | 2:00 | Excel 3 (PC) | 5 | Walter Goldsmith |
| | | 3:00 | Mac Questions and Answers | 1 | Kent McDonald |
| | | 4:00 | Print Shop Greeting Cards 3 (PC) | 4 | Doris Keniry |
| Mon | Feb. 24 | 9:00 | Word 3.5 Envelopes and Labels (PC) | 2 | Walter Goldsmith |
| | | 2:00 | Picture it 1 (PC) | 6 | Donna Szostak |
| | | 3:00 | Scanner 3 – Scanning Images for E-mail (PC/Mac) | 6 | Pete Claar |
| | | 4:00 | Print Shop – Large from/to Labels (PC) | 4 | Larry Allen |
| | | 7:00 | Beginning PC/Windows 1 – Using the Mouse | 3 | Jim Calvert |
| Tues | Feb. 25 | 8:00 | Scrapbooking (Mac) 2 hours | 1 | Lyn Morse |
| | | 3:00 | General Meeting | | |
| | | 7:00 | Beginning PC/Windows 2 – Using the Keyboard | 3 | Jim Calvert |
| Wed | Feb. 26 | 9:00 | Routine Computer Maintenance (PC) | 12 | Kerry Greene |
| | | 2:00 | Picture it 2 (PC) | 6 | Donna Szostak |
| | | 3:00 | Word Art (PC) – 2 hours | 2 | Jan Grenert |
| | | 7:00 | Beginning PC/Windows 3 – Working with Files | 3 | Jim Calvert |
| Thurs | Feb. 27 | 9:00 | Basic OS X – Applications (Mac) | 1 | Chris Wagner |
| | | 2:00 | Graphics in AppleWorks (Mac) | 1 | Shirley Allan |
| | | 3:00 | Works – address book and Calendar (PC) | 13 | Jim Calvert |
| | | 4:00 | Greeting Cards 1 (Mac) | 1 | Lyn Morse |
| | | 7:00 | Beginning PC/Windows 4 – E-mail/Internet | 3 | Jim Calvert |
| Fri | Feb. 28 | 9:00 | Word 3.5 Envelopes and Labels (PC) | 2 | Shirley Celli |
| | | 2:00 | Excel 4 (PC) | 5 | Walter Goldsmith |
| | | 4:00 | Print Shop Greeting Cards 4 (PC) | 4 | Doris Keniry |
| | | 7:00 | Beginning PC/Windows 5 –Saving files to a disk | 3 | Jim Calvert |

SCPD "Let's Compute" Computer Club

Minutes of Board Meeting January 21, 2003

The Board of Directors held their regular monthly Board meeting on January 21, 2003, at 3: P.M. in the computer lab. Board members present were: Sheldon Plotkin, Lyn Morse, Jim Calvert, Dave Allan, Kent McDonald, Bob Jameson and Jan Grenert.

The minutes of the previous meeting were read and approved without change.

Dave Allan reported a treasury balance of \$11,064.89. Membership is at 778. Dave is in the process of refunding duplicate payments made by 11 members and has drawn up a letter of explanation that will be included with each check. Earthlink (Web acct) and AOL have been paid for a year's membership at \$239.40 each.

Lyn Morse said that George Torres of Laser Tec would be the speaker for the February general meeting. There will be no business meeting in March, and Lyn will contact Donna Szostak about a program on digital camera for that meeting. Prize drawings will take place at the end of the meeting instead of the beginning.

Kent discussed standardizing membership applications and the envelopes. The board will also purchase bland paper suitable for use in ink jet and laser printers.

Jim Calvert announced that there are over 90 class hours scheduled in February. Anne McCabe will teach Turbo Tax.

The use of teacher evaluation forms was discussed. As VP of Education, Jim Calvert, declined to implement them. Jim had purchased four copies of Adobe Photo Shop Elements 2, and one copy of Roxio Easy CD Creator Platinum. He also purchased a downloaded program for \$50 titled "Still Motion" for a class he is planning.

Shirley Cronin, who is in charge of Lab Monitors, has let the Board know that more monitors are needed.

Sheldon appointed a Budget Committee that will be chaired by Dave Allan. Other members appointed to the committee are Jim Calvert, Jan Grenert, Ron Delgado and Bob Jameson.

Kent McDonald has looked into a replacement for the oldest Mac machine. He offered some options. The matter is still under study.

The meeting adjourned at 5:15.p.m

Respectfully submitted,

Jan Grenert, Secretary

February General Club Information

BOARD MEETING
 Feb. 18, 3:00 P.M.
 Computer Lab

INTERNET SIG
 Feb. 11, 7:00 P.M.

DIGITAL SIG
 Feb. 12, 7:00 P.M.

Meeting Schedule

GENERAL MEETING
 Feb. 25, 3:00 P.M.
 Speakers Hall

MAC SIG
 Feb. 21, 9:00 A. M.

WINDOWS SIG
 Feb. 19, 7:00 P.M.

"Let's Compute" Officers

| | | |
|---|----------------|--------------------------|
| Sheldon Plotkin, President..... | 360-0789 | sunctyplot@aol.com |
| Lyn Morse, VP Programs | 345-4466 | lynmorse@aol.com |
| Kent McDonald, VP Communications..... | 345-2931 | rkmcdonald@earthlink.net |
| Jim Calvert, VP Education | 772-6710 | jimlanna@aol.com |
| Jan Grenert, Secretary, Newsletter Editor | 360-9085 | janbobgrenert@att.net |
| Dave Allan, Treasurer..... | 345-5087 | DYAllan@aol.com |
| Bob Jameson, Member-At-Large | 345-7883 | boj5675@cs.com |

 **www.SCPD-ComuterClub.org** 

February Teachers

| | |
|------------------------|----------|
| Dave Allan..... | 345-5087 |
| Shirley Allan..... | 345-5087 |
| Larry Allen | 300-0972 |
| Jim Calvert | 772-6710 |
| Shirley Celli..... | 345-7159 |
| Pete Claar | 772-9509 |
| Neal Denkler..... | 772-9810 |
| Earl Dewitt | 772-3489 |
| Liz Ferrel..... | 360-1376 |
| Walter Goldsmith | 772-8448 |
| Kerry Greene | 200-1551 |
| Jan Grenert | 360-9085 |
| Bob Jameson..... | 345-7883 |
| Barbara Kaye..... | 772-6520 |
| Anne McCabe..... | N/A |
| Kent McDonald | 345-2931 |
| Lyn Morse | 345-4466 |
| Donna Szostak..... | 360-7500 |
| Charlie Voelker | 345-0123 |
| Chris Wagner..... | 360-3383 |

February Lab Monitors

| | |
|----------------|-----------------|
| Felice Bourne | Bob Morrison |
| Pete Claar | Leonette Rowe |
| Shirley Cronin | Norma Streeer |
| Frank Diaz | Charlie Voelker |
| Kerry Greene | Carol Warren |
| Jan Grenert | Pete Warren |
| Bob Jameson | |

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