

SCPD "Let's Compute" Computer Club

Minutes of Board of Directors Meeting October 20, 2005

The Board of Directors met on October 20, at 9:00 a.m. in the Idyllwild Room. Board members present were: Lyn Morse, Jack Drill, Bill Crowley, Kent McDonald, Shelia Harbet and Jan Grenert. Barbara Kaye was out of town. Also attending were Monitor Coordinator Moe Sullivan and Instructor Jim Calvert.

The minutes of the previous meeting were read and approved with a minor correction.

Treasurer Jack Drill reported the balance in the treasury as \$43,558.86. He submitted financial reports to the board and explained the pertinence of the reports. The reports were submitted for Board approval pending Audit Committee approval. A motion to approve was made by Shelia Harbet and seconded by Bill Crowley. The motion passed. A second report dealt with the duplicate payment to EarthLink, which Jack said would be resolved in time. A third report was a restated budget which showed the "reserved funds-balance forward" amount in the "Planned revenue" section. The report listed how these reserved funds would be spent to purchase equipment. Jack made a motion to approve the reports, Kent seconded the motion and the Board passed it.

Kent McDonald, VP of Communications, reported membership at 711 members, of which 150 are new members.

Bill Crowley, VP of Programs, said the October program is arranged. He said the November meeting would feature a presentation by Staples, Inc.

Shelia Harbet, VP of Education, said she had not yet made the approved purchase of Elements III, because Elements IV has just been released. She wanted to evaluate the new release and confer with instructor Jim Calvert before making the purchase. Shelia also discussed the Typing Master program and suggested that it be loaded on two PCs and two Macs. Members can use the programs during open lab. The estimated cost of the software is \$35 for the PC and \$20 for the Mac. Shelia made a motion to purchase the software. The cost is not to exceed \$140.00. Kent seconded the motion. The motion was passed.

Walter Goldsmith contacted Lyn because one of the PC's has not been working. He has asked that a PC from the back row be moved to replace the inoperable machine. Lyn said it would be done.

Kent reported that Betsy Lewis, who teaches Quicken for the Mac, requested that the program be installed on all Macs so that the class can be conducted as 'hands on' rather than by observation. Shelia commented that a teacher should be given the proper tools with which to conduct a class. Shelia made a motion to purchase 8 copies of quicken for the Mac. The estimated cost is \$60 each. Kent seconded the motion. The motion passed. Lyn suggested that Shelia contact Quicken to see if they had a discount (or better) for user groups.

Kent reported that the sale of the Macs was disappointing as only 4 people applied to purchase the used machines. Two of the Macs priced at \$300 are still unsold. Kent will send an email out in an attempt to sell the remaining two machines.

Lyn said the Membership cards have been created and distribution has begun. Members are picking up their cards during open lab time. Special tables will be set up at the General Meeting for members to pick up their cards. Special plastic cardholders have been mounted on each computer for members to display their cards when attending classes or open lab. Sharon Keil and Betsy Lewis are in charge of the distribution.

Lyn reminded board members to make out their job-description sheets and distribute them to the other board members for their notebooks.

Read into these minutes were two issued voted on by the board in e-votes. 1) Renew Smart Computing both as a hard copy of the magazine and the online subscription. 2) Purchase of a Quick Peel label maker used in the preparation of the membership cards. Both issues were approved.

A brief discussion was held on the club's responsibility to provide for the visually impaired members who belong to our club. It was noted that large text is available on all of the PC's. Shelia will investigate further by contact the Braille Institute.

Kent disclosed a situation he discovered in which the Association has been charging for WiFi services to outside entities that use the facilities for meetings. They have been using our club's WiFi network set up. This was brought to the attention of the Association and an investigation is ensuing.

Lyn said there has been no news on the installation of carpeting in the lab, nor any word on whether the lab is going to be moved to other quarters.

A discussion was held on the Volunteer Appreciation party. It was suggested that we consider giving each volunteer a thumb drive, if we can get them at price that fits our budget. Lyn has been following up on it.

Lyn announced that she would not be here for the November board or general meeting. Bill Crowley will take charge of the meetings.

Respectfully submitted,

Jan Grenert
Secretary.