

SCPD "Let's Compute" Computer Club

Minutes of Board of Directors Meeting September 15, 2005

The Board of Directors met on September 15 at 9:00 a.m. in the Idyllwild Room. Board members present were: Lyn Morse, Barbara Kaye, Kent McDonald, Bill Crowley, Shelia Harbet and Jan Grenert. Jack Drill was out of town, and left his reports for the meeting. Also in attendance were; Betsy Lewis, Audit Committee Chair: Richard Gregory, Budget Committee Chair and June Cross, Chair for sale of Macs.

President Lyn Morse opened the meeting with a statement to be included in these minutes: "The Board meeting are scheduled for 9:00 a.m. on the third Thursday of each month. Location may vary. The General meetings is always held at 2:00 p.m. on the fourth Tuesday of the month in Speakers Hall, except for December, June, July and August when there are no general meetings."

Lyn also recommended that when reserving a room for a meeting through the Association Office, it is important that you request a printed confirmation from the Association Office personnel.

The minutes of the prior meeting were read. A motion made in the August meeting that dealt with "Prior approval for purchases under \$500" was discussed and amended in the current meeting. The motion was stated as "The limit of what can be spent for the purchase of supplies, equipment and software without prior board approval is \$500." Shelia made a motion to change and amend the motion to read: "Board members, and or, their designated appointees, may purchase up to \$500 of supplies, equipment and software without prior board approval." Kent McDonald seconded the motion. The motion was passed.

The minutes of the prior board meeting were then approved as amended.

Board Notes of two meetings (held on 8/24 and 8/27 to revise the By-laws) were read and approved and made part of these minutes. The revised By-laws were emailed to members and posted on the club's website. Member Shirley Allan sent an email to the Board with several suggestions for changes in the By-laws. The Board declined to make any changes to the already published By-laws, which will be voted upon at the September 27, general meeting. Shirley's suggestions will be retained and considered at a future by-law revision.

In the absence of Treasurer Jack Drill, Jan Grenert read his report on the club's two EarthLink accounts. Jack reported the balance in the treasury as of 9-13-05 was \$41,844.56. He also submitted financial statements for the period of 8/1/05 to 8/31/05.

Kent McDonald, VP Communications, said membership is at 629, with 102 of those being new members.

Bill Crowley, VP Programs, showed Board members a packet of material he will be sending to potential program presenters. The information consists of color photographs of the Speakers Hall, the computer lab and clubhouse. Also include is pertinent information on the facilities and technical set up of the hall and a seating diagram. The speaker for the September 27 meeting is resident Dave Nay, who will present a program on Hi Definition TV.

Shelia Harbet, VP Education, said she is setting up new sign-in note books and will ask teachers to put a description of their classes in the sign-in books. Shelia is planning to have a meeting with the teachers in October. She said the Budget committee has asked her to encourage teachers to request software for classes they would teach or upgrades for classes they are now teaching. Jim Calvert, who has been teaching Elements II, would like to upgrade to Elements III. Shelia made a motion to Purchase 15 copies of Adobe Elements III for the PC's. The price is not to exceed \$80 per copy. Barbara Kaye seconded the motion. After a brief discussion the motion passed. Shelia will make the purchase.

Shelia and Kent led a discussion on a Spanish language program, "Transparent Software" to be given as a dual format workshop. Shelia will purchase a copy for evaluation. The approximate cost is \$10.00. Kent presented information on a speech-recognition headset for use with the language programs. The club would purchase the sets and resell them to students at cost. Each student would need his or her own personal set. The cost is approximately \$18.00.

Shelia will also look into software for a workshop where members could learn typing skills.

Barbara Kaye, VP Maintenance, said there have been no recent problems with the PCs. She is planning to check them all out again this month.

June Cross is chair of the committee that is arranging the sale of the old Mac computers. She said that a descriptive list of the Macs up for sale has been emailed to members. The Guidelines for the sale of the Macs and an application will be sent out on September 16. Doris Keniry and Norma Streeter are working on the committee with June. The deadline for the application is October 7. The drawing and notification will take place during the week of October 10.

Membership cards were discussed. Kent was quoted a cost of \$121.00 for 1500 cards printed on heavy yellow card stock with serial numbers printed in red. The size of the cards is 2" x 3.5. The card would be used as member identification when entering the lab and general meetings. It was also suggested that members using the lab display their membership card in a holder on top of the computer. Kent made a motion to purchase 1500 cards (as described above) from Coachella Valley Printing. Bill Crowley seconded the motion. After a brief discussion of distribution of the cards the motion was passed.

Richard Gregory, chair of the Budget committee, discussed the budget as presented to the board. Shelia made a motion to approve the budget as presented. Kent seconded the motion. The motion passed.

Lyn introduced the subject of the club paying the cost of sending a member to a workshop for computer maintenance for either the Mac or PC. A Mac or PC member would be sent on alternate years. This year the workshop is for the new Mac OS, Tiger. The current cost of the registration is \$895. Kent made a motion that the club sends one member annually to the workshop and pay registration fees, hotel accommodation and mileage. The Board would select the attendee. Shelia seconded the motion. In a discussion that followed, Lyn said the knowledge gained in the annual workshops would be invaluable to our club. The motion was passed.

Richard noted that the cost of the annual training session would necessitate an increase to the amount of \$1000 now budgeted for training. Kent made a motion to alter the amount budgeted for training to \$4000. Shelia seconded the motion. The motion passed. The board then re-approved the Budget upon a motion by Shelia and a second by Kent.

Respectfully submitted Jan Grenert, Secretary