

SCPD "Let's Compute" Computer Club

Board of Directors Meeting July 13, 2005

The Board of Directors met on July 13, 2005, at 9:00 a.m. in the Saddleback room of the Mountain View clubhouse. The meeting date was arranged to assure board members attendance. President Lyn Morse presided at the meeting. Board members attending were: Kent McDonald, Barbara Kaye, Bill Crowley, Jack Drill, Shelia Harbet and Jan Grenert. Member Lou Shapiro and Monitor Coordinator, Moe Sullivan also attended.

The minutes of the previous board meeting of June 19 were read and approved without change.

Treasurer Jack Drill reported a treasury balance of \$40,490.58. He said this includes a large number of membership renewal checks that were sent with ballots and held for deposit in July. Jack said he has made arrangements to receive bank statements electronically. He will also post monthly financial reports in the lab for members' reference. Kent will post the monthly financial reports on the web site.

Kent McDonald said membership is now at 544, which includes 52 new members. A duplicate payment by a member will be refunded.

Bill Crowley gave a report on three possible programs for presentation at general meetings. Resident Dave Nay will present the September program. Bill said he is planning to seek out vendors at the SWUG conference who would be potential program presenters. Bill will provide information on upcoming programs for placement on Channel 78.

Lyn explained that the reason for mailing ballots to all members is to comply with the Association rule that a specific percentage of the club's members be present for the official election of officers.

The Association has informed the club that the carpeting will be replaced in the lab in August. The board plans to close the lab from August 13 through August 27 and use this time to remove the old Macs and then set up the new ones. The tables in the lab are connected in sets of 2's (Mac side) and 3's (PC side) and the wiring will have to be disassembled so the tables can be moved. Barbara Kaye said all the monitors must be moved individually, not moved with the unit still on the table. As chair of the Maintenance committee, Barbara will take charge of seeing that the machines are properly handled and set up again.

Shelia Harbet indicated that she would like to use the Message Board function on the web to have teachers fill out the schedule.

The board reviewed two maintenance invoices, (1) An extended warranty on the last 4 Dells. (2) Maintenance on Corel WordPerfect software. The board declined to renew either offer.

The Association has changed the lock on the lab door and has put tight restrictions on who may be issued a key to the lab: Board members, teachers who hold night classes and the monitor coordinator. A key will still be available at the front desk but the person must sign for the key and return it after opening the lab. Teachers who have early classes are instructed to knock on the Association office door to obtain a key.

Under old business, the board discussed a previous board ruling restricting General Meetings to one hour. Shelia made a motion to reverse the ruling and Barbara Kaye seconded the motion. A discussion followed in

which the members agreed that the one-hour restriction would be too limiting, especially when a program is presented. The motion passed.

The Association has advised the Board that the club has not submitted the Annual Audit report that was due July 15, and in fact has been late in submitting the report for the past two years. (By way of explanation, the members of the Audit committee and/or the Treasurer are often gone during that time of year from Sun City and the records are not available). Lyn has submitted a letter of apology to the Association with an explanation, an indication of how the reserve funds will be used and a promise that the report is forthcoming.

Lyn has also appointed Betsy Lewis to chair the Audit committee for the coming fiscal year. Dale Seffer will continue to serve on the committee and a third person will be found to bring the committee membership to three. Treasurer, Jack Drill, will assist the Audit committee. Lyn requested that Betsy be included in all board emails.

Moe Sullivan, Monitor coordinator, said that she needs more monitors to fill all the open lab times. Moe related that some monitors have complained of rude, demanding behavior by some members. She said it seems that some members expect the monitors to know how to ‘do everything’ i.e. instruct on the scanner, fix software problems etc. Lyn said she would write an article for the newsletter letting members know what the monitors’ duties are and are not.

Moe also asked what the procedure was to inform the Maintenance committee of problems with computers. Barbara Kaye asked that she be sent an email explaining the problem and the problem machine and she would take care of it.

Sharon Kiel will continue to oversee the lab supplies.

The Board has received a letter from Association General Manager Paul Brady approving the sale of the old Mac machines. The sale will be conducted as a lottery, for members only, with each member allowed one offer. Information on the sale will be announced in the newsletter, by email, and will be posted in the lab. The sale price set by the Board: (A specific report is attached to these minutes).

- Six iMac G3 400 MHz machines at \$300.00 plus tax each.
- One iMac G3 233 MHz machine at \$100.00 plus tax

Lyn presented handbooks to Board members . She asked that each board member list their responsibilities, duties and other information that will be helpful to future office-holders.

Jan Grenert made a motion to reinstate the Volunteer Recognition party. Shelia seconded the motion. The motion passed. Jan will find someone to chair the event.

The Board discussed when the PC’s might need to be replaced. Jack Drill recommended that we wait until the new 64-bit technology is available.

Lyn asked the Board members to review the By-Laws for possible changes.

The meeting ended at 11:30 when Shelia motioned to adjourn and all approved.

Respectfully submitted
Jan Grenert, Secretary