

SCPD "Let's Compute" Computer Club

Minutes of Board of Directors Meeting

June 21, 2007

The Board meeting of June 12 was not due to the lack of a quorum held on that date . The meeting was postponed and was conducted in the Idyllwild Room on June 21, at 8:30 a.m. The board members in attendance were: Lyn Morse, Jack Drill, Barbara Kaye, Kent McDonald, Shelia Harbet and Jan Grenert. Also attending was Betsy Lewis, chair of the Financial Review Committee.

The minutes of the prior meeting were read. A correction was made as to the amount in the treasury at the time of that meeting. The correct balance should have been \$30,279.76. The minutes were approved with correction.

The minutes of a brief meeting of the Board that took place on May 15 after the General meeting in which the Board approved the By-Laws were read. Board members voting in favor of the motion were: Kent McDonald, Shelia Harbet, Jan Grenert and Jack Drill. The minutes were approved as read.

Treasurer Jack Drill gave the total in the operating account as \$15,462.67 and \$14,000.00 in the equipment account for a treasury total of \$29,462.67. Anticipating the end of the club's fiscal year, Jack made a motion to transfer \$14,000.00 from the operating account to the equipment account as well as any operating account funds in excess of the \$500.00. Jack said the motion is made to comply with the Association directions that clubs end their fiscal year with no more than \$500.00 in their operating account. Barbara Kaye seconded the motion. The motion passed.

With reference to a requirement set up by the Finance Committee that a Federal 1099 form be issued for all payments totaling over \$600.00 to individual, Jack said he had discussed the implications of issuing such forms with Michael Swift, the Association's Financial Officer and Mr. Swift clarified that 1099's would not be issued.

Jack said we should use the club's debit card/credit card to make any large purchases for the club, as opposed to individuals making large purchases that would have to be reimbursed by the club.

The dissemination of the \$500.00 balance of funds allocated for door prizes under the Club's 06/07 budget was discussed by the Board. A check in that amount was written for the purchase of Travelers checks to be spent for the purchase of door prizes given at future general meetings. Lyn Morse is handling the purchases. The Board agreed that it is critical that receipts from those purchases be segregated from the 07/08 budget.

Jack presented financial report and reviewed a 07/08 zero budget work sheet.

The Board agreed to eliminate the Budget Committee.

Kent McDonald, VP of Communications, said he has sent the revised By-Laws to the membership via email with a request for approval or disapproval by return email. This is considered a quorum for the purpose of the membership approval of the By-Laws. Kent said he received a couple of suggested minor changes to the By-Laws from members. Betsy Lewis also

suggested a clarification regarding minutes being taken at all meetings. She asked if this meant SIG meetings etc. She suggestion we make note of possible future changes to the By-Laws. Note: The current By-Laws are posted on the club's website (SCPD-ComputerClub.org) for members information.

Kent said the club has 1054 members. He displayed a sample of the new membership card that is red print on a white background. Membership cards will be issued by July 1. 492 members have paid for the 07/08-membership year.

Kent reported that Mac Link has been installed on the instructor's computer.

Shelia Harbet, VP of Education, said that Walter Goldsmith, Kerry Greene, Barbara Kaye and herself are developing classes on Vista. She plans to hold a meeting for all instructors in October or November.

The Board decided to change the password for access to Lynda.com. Teachers and Board members will be advised of the new password.

Lyn had received a request from Steve Campbell, Assn. Maintenance Director, for the use of the computer lab to train eight individuals who need to learn AMMS software, which will be used for the new license plate recognition program being installed in Sun City. He would need the lab for two days from 9:00 a.m. to 4: 00 p.m. The Board agreed to closed the lab on July 16 and reopen it on July 23.

Kerry Greene has asked to use the lab for an information session with "The SCPD Yahoo Group users." No date was set.

The Board has changed their meeting dates to the 3rd Thursday of the month, beginning in August. The July board meeting will be the 4th Thursday, July 26.

Barbara Kaye, VP of Maintenance, said she has renewed the free AVAST anti virus software on all PCs. Barbara is looking into possibility of running both Office 2003 and the new Office 2007 on lab computers when the Vista OS is installed.

Lyn said the General Manager, Sandy Sosnowski, had told her that the outside door in the lab had been left open slightly on June 15 and 16. A note will be sent to all monitors and teachers to check the door when they leave. Jack Drill suggested that the door be alarmed by the Association to alert the Security when it is opened because it is a security breach in a room of high cost equipment. Lyn said she would contact Sandy.

The Board discussed a suggestion from Kevin Gibbons and Sam Cohen to purchase ADS software and associated equipment for members' use in the lab. Barbara moved not to pursue the project. Jack seconded the motion and it passed.

The Board had received a request from instructor Howard Chase that Flight Simulator be installed on more computers for classes to be held in October. The Board will purchase 3 more copies, but users must provide their own joysticks.

Lyn reported on the Shelia Hoffman situation and presented a copy of a letter from General Manager, Sandy Sosnowski, to Ms Hoffman advising her of Association's Charter Club rules that forbid use of the Association facilities to conduct a business.

Respectfully submitted,
Jan Grenert
Secretary