

SCPD "Let's Compute" Computer Club

Board of Directors Meeting of April 20, 2006

Note: The Board of Directors held a short executive session at 8:30 a.m. prior to the regular meeting.

The Board of Directors met at 9:00 a.m. on April 20 in the Idyllwild Room of the Mountain View Clubhouse. Board members present were: Lyn Morse, Barbara Kaye, Jack Drill, Kent McDonald, Shelia Harbet and Jan Grenert. Bill Crowley appeared at the start of meeting but did not remain. Members in attendance were Moe Sullivan, Jim Calvert, Sheldon Plotkin and Shirley Allan.

Pat Palladino appeared briefly before the start of the regular board meeting to give her report on the Nominating Committee's work. Pat said the committee is still trying to find a candidate for the position of V.P. of Programs and has three potential prospects.

The minutes of the prior meeting were read and approved without change.

Treasurer Jack Drill reported a balance of \$16,762.94 in the treasury with a cash balance adequate through the end of the fiscal year. He presented financial reports to all Board members. He said revenues are \$144 ahead of last year at this time. Jack said all the Internet services, Roadrunner, AOL, EarthLink, etc. are now set up to be paid monthly with the club's debit card. A letter has been sent to the Association for approval of the club's year-end balance to be carried forward to the next fiscal year.

Kent McDonald V.P. of Communications said membership is 1062.

Lyn read a letter from Bill Crowley, V. P. of Programs, in which he stated that he was resigning from the Board. (Copy of letter attached to these minutes). Bill turned in his lab keys, note book and few other items at the beginning of the meeting.. Lyn suggested that we leave the office vacant since Bill had already arranged for programs for the April and May general meetings. Shelia so moved, Kent seconded the motion. In a discussion, it was noted that the elections due to take place in May would fill the position. The motion passed.

Shelia Harbet, V.P. of Education, said there were fewer classes scheduled in May. The Typing and Spanish classes have been well attended. Barbara Kaye, who teaches those classes, said she will increase the Spanish sessions to four lessons. Shelia suggested the Typing Program software be purchased for all the PCs in the lab. Barbara made a motion to purchase 16 copies of Typing Master for the PCs at the cost of \$19.90 each plus applicable taxes. The software is a download. A hard copy of the program will also be ordered at a slightly higher cost. Shelia seconded the motion. The motion passed.

Barbara Kaye, V. P. of Maintenance, said she recently updated the protection on all PCs.

Jan Grenert reported that the Volunteer Appreciation Party was successful and well attended.

Kent suggested the Board consider the future purchase of a color laser network printer for the entire lab as well as black and white laser printers for each row of computers. He said he would prepare a presentation of costs for a future meeting.

The old PCs have been sold: 4 PCs sold at \$200 each. 11 sold at \$100 each. One PC was not in a salable condition and could not be repaired. Parts from this unit were used to fix two of the other PCs. However, the monitor was sold for \$50. Several parts of this PC may be salvaged, and then the PC will be disposed of.

Lyn was in receipt of a note from Betsy Lewis, Chair of the Audit Committee, requesting the Board approve the addition of Jim Rigney as the third auditor for the Audit Committee. Mr. Rigney is a retired CPA and is willing to serve on the committee. However, he is not a member of Let's Compute. Helene Barker has also offered her services. Jack Drill said he opposes a non-member being appointed to any committee. Shelia made a motion that the Board must approve the appointment of any non-member to any committee. Jack seconded the motion. The motion passed.

Shelia made a motion to approve the appointment of Jim Rigney, a non-member recommended by Betsy Lewis, to serve on the Audit Committee. Barbara seconded the motion. The motion passed.

Lyn said the club needed to do a complete inventory of the lab and asked that Board members bring their calendars to the next meeting so the date could be set..

Jan presented the members with a preliminary set of Operating Rules drafted from historical board decisions.

The Board discussed attending the South West User Group Conference in August. Shelia made a motion for the club to pay the registration fees of the seven board members and up to 13 teachers and monitors who wished to attend. The early registration fee is \$50.00. Any Board member, teacher or monitor whose fee is paid by the club, but who does not attend the conference, is responsible to reimburse the club for the \$50 fee. The motion was seconded by Kent. The motion passed. Jan Grenert will collect the reservations. After Board members, the paid attendance is on a first come, first serve basis.

Lyn noted that Print Shop Explosion, which was installed on the Macs about 4 years ago, is no longer supported by the manufacturer. She made a motion to purchase 9 copies of Print Shop 2 for the Macs at the cost of \$20.50 each. Shelia seconded the motion. The motion passed.

Lyn discussed an incident in which a teacher prepared a 52-page handout for his three-hour class. A question has arisen as to cost of the printing of the material at the post office and the fact that it was copyrighted. It was determined that the copyright was not an issue because the material was not sold. Taking into consideration that the Board has previously approved a \$1/per student/class allowance, it was determined that the cost of the printing was not excessive.

Lyn invited comments from members attending the session:

Shirley Allan asked how much the copies cost. Jan said she would find out.

Jim Calvert said that he put all of his lessons and materials on CDs. Lyn suggested that perhaps the club should consider purchasing a CD copier.

Jim also said that the bound copies of Smart Computing are now locked in the cupboard in the lab. He asked that they be put out for members use. Jack and Lyn both responded relating that copies of periodicals meant for reading in the lab and marked "Do not remove from Lab" disappear soon after they are put in the rack. The club has on-line access to the magazine and the monitors know the password. Members can access the magazine from the lab computers. Magazine subscriptions will not be renewed. The club will maintain the online access.

The meeting ended at 10:50 a.m.

Respective submitted,
Jan Grenert, Secretary

